

BAGGAGE DECLARATION

In the unlikely event that your missing baggage has not been returned to you within 7 days of your travel, you should complete this Baggage Declaration form.

The form has a dual purpose; to augment the tracing efforts and to be used as the basis of a claim, should the search prove unsuccessful. We know that finding your missing baggage is more important to you than the limited indemnities described below. An erroneous or incomplete description will hamper the tracing in spite of our staff's best efforts and could hinder any settlement.

The completed form should be mailed to our head office at: **Canadian North, Baggage Claims, 20 Cope Drive, Kanata, ON K2M 2V8 (Canada), customerrelations@canadiannorth.com, Fax: 613-254-6362.** Please include ALL AIRLINE TICKETS, BAGGAGE CLAIM CHECKS and receipts for items valued over \$100. If you have homeowner/household insurance, baggage or credit card insurance against which you may claim, please complete question #13.

Any claim must be made in writing within 21 days of your arrival. This completed, signed Baggage Declaration form is the official written notice of a claim. The report made at the airport is an incident report only. All claims will be processed as quickly as possible.

The Conditions of Contract on your ticket refer to limitations of liability, based on tariffs, and/or the Warsaw Convention and/or the Montreal Convention. These amounts are not automatically payable but reflect what the maximum compensation might be, as each claim is subject to proof of loss.

Airlines are not liable for the loss of money, jewelry, silverware, samples, business documents, electronic equipment or other valuable articles whatever the circumstances. Special rules also apply to fragile and perishable items. Consequential damages such as loss of enjoyment, loss of business, inconvenience, etc. are not compensable.

Unless a higher value has been declared and additional charges paid in advance, the maximum liability is:

For travel within Canada	\$2,100.00 CAD
For international travel	\$2,100.00 CAD

Thank you for your cooperation and understanding. We sincerely hope that our combined efforts will result in the prompt return of your missing property.

BAGGAGE DECLARATION

Baggage Tracing Number _____

I, _____ do hereby solemnly declare that on (day) _____ (month) _____ (year) _____

les bagages ci-dessous, appartenant à _____ which is now missing and for which this claim is made.

COMPLETE ITINERARY				
FROM	TO	AIRLINE	FLIGHT NUMBER	DATE

If baggage was checked on a flight(s) other than on which you travelled - Please give details				

- Number of persons travelling together _____ Infants (under 2 yrs) _____
Ticket numbers _____
- Total number of bags checked _____ Number of bags received _____ Number of bags missing _____
- Claim check numbers _____
- Weight of missing bag(s) 1. _____ lb/kg 2. _____ lb/kg 3. _____ lb/kg 4. _____ lb/kg 5. _____ lb/kg
- Were you charged for "Excess Baggage"? _____ Amount Paid _____ (Attach receipt)
- Did you declare "excess valuation" and purchase additional coverage? _____ Amount Paid _____ (Attach receipt)
- Was there a name and address label on the bag(s) - if so, what did it show? _____
- Was there any other identification on the bag(s) ? (i.e.: tags, stickers, etc.) _____
- Was loss reported? _____ Time _____ Date _____
By phone or in person? _____ To which airline? _____ Where? _____
If missing baggage not reported immediately upon arrival, state reason for the delay _____
- Was your baggage rerouted or rechecked enroute? _____ Where? _____
- Where/when did you last see your baggage for which you are claiming? _____
- Was baggage, for which this claim is being made, cleared through Customs? _____
If so, where? _____ Were contents inspected? _____
After clearance, where was bag placed? _____ By whom? _____
- Do you have any insurance covering the missing items? _____
Will you be claiming from them? _____
Name/Address of insurance company _____
- Other relevant information or comments

Frequent Flyer ID _____ Email address _____

Residence Address _____ Residence Tel _____

Any prior address (within past 2 years) _____

Prior Tel _____

Company Name _____ Business Tel _____

Business Address _____

Have you, or any member of your household, ever had a previous claim with First Air or any other airline? ☐ YES ☐ NO

If yes, give name of carrier _____ Date _____

For the purpose of tracing your baggage as well as processing and verifying your claim, it is sometimes necessary to disclose personal information that you have provided us to a baggage tracing database (World Tracer), which is accessible by other participating airlines and handling agencies.

I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath. I understand this declaration may be subject to review and investigation and I hereby give Canadian North the authority to require from anyone any documents or statements in relation to this declaration.

According to section 131 and 132 of the Criminal Code, any person who makes a solemn declaration knowing that the declaration is false, is guilty of an indictable offense and may be liable for imprisonment for a term not exceeding fourteen years. Similar laws are applicable in other countries.

I also understand that Canadian North may disallow any claim for loss, which contains misrepresentations, including false statements concerning whether or not previous claims have been made with Canadian North or other carriers.

Claimant's Signature _____ Date _____

ATTACH YOUR AIRLINE TICKET / E-TICKET / ITINERARY / RECEIPT

ATTACH YOUR BAGGAGE CLAIM CHECK(S) AND EXCESS BAGGAGE RECEIPTS (IF APPLICABLE)

ATTACH RECEIPTS FOR ANY ARTICLES CLAIMED WHICH HAVE A VALUE OVER \$100.

AIRLINE BAGGAGE IDENTIFICATION CHART

- Circle appropriate item and supply brand, colour and size description
- Circle any descriptive elements (pockets, wheels, etc.)

BRAND NAME _____	
COLOUR _____	
SIZE _____	ZIPPERED <input type="radio"/> YES <input type="radio"/> NO
DESCRIPTION _____	

 01	 02	 03	 05	 20	 22	 22D	 22R		
 06			 07	 23			 25		
 08	 09	 10	 12	 26	 27	 28	 29		
 50	 51	 52	 53	 54	 55	 56	 57	 58	 59
 60	 61	 62	 63	 64	 65	 66	 67	 68	 69
 71	 72	 73	 74	 75	 81	 82	 83	 85	
 89	 90	 92	 93	 94	 95	 96	 97	 98	 99